UNITED NATIONS

DP

Executive Board of the United Nations Development Programme and of the United Nations Population Fund

Distr.
LIMITED

DP/1996/L.1
29 November 1995

ORIGINAL: ENGLISH

First regular session 1996
15-19 January 1996, New York
Item 1 of the provisional agenda

ORGANIZATIONAL MATTERS

Provisional agenda, annotations, list of documents and work plan

Note by the Executive Board secretariat

PROVISIONAL AGENDA

Item 1. Organizational matters

UNDP segment

Item 2. UNDP: Initiatives for change

Item 3. UNDP: Matters relating to the programming cycles

Item 4. UNDP: Country programmes and related matters

Item 5. UNDP: Report on the activities of the Inter-Agency Procurement Services Office

Item 6. United Nations technical cooperation activities

Item 7. United Nations Development Fund for Women

Item 8. UNDP: Agency support costs

UNDP/UNFPA joint segment

Item 9. UNDP/UNFPA: Follow-up to and preparations for the Economic and Social Council

Item 10. UNDP/UNFPA: Joint and Co-sponsored United Nations Programme on HIV/AIDS

UNFPA segment

Item 11. UNFPA: Strategy for allocation of UNFPA resources

Item 12. UNFPA: Future role of UNFPA in assessing and meeting contraceptive requirements and logistics management needs

Item 13. UNFPA: Global contraceptive commodity programme

Item 14. UNFPA: Membership in the UNICEF/WHO Joint Committee on Health Policy

Item 15. UNFPA: Country programmes and related matters

Item 16. UNFPA: South-South cooperation

Item 17. Other matters

ANNOTATIONS AND LIST OF DOCUMENTS

ITEM 1: ORGANIZATIONAL MATTERS

The Executive Board will have before it:

Provisional agenda, annotations, list of documents and work plan	DP/1996/L.1
Decisions adopted by the Executive Board in 1995	DP/1996/1
Report on the third regular session 1995	DP/1995/54

Election of the Bureau

Immediately following the opening of the session, the Executive Board will elect a new Bureau consisting of a President and four Vice-Presidents, taking into account the need to ensure equitable geographical representation. According to the established pattern of rotation of posts among the various regional groups, the President of the Executive Board for 1996 should be elected from among the Board members of the group of Latin America and Caribbean States.

Adoption of the agenda and agreement on the work plan

Following the election of the Bureau, the Executive Board will adopt the agenda for the session and agree on the work plan. The timetable contained in annex I to the present note should be considered as indicative in character. In accordance with its past practice, should the Board complete consideration of an item before an indicated date or time, it may move immediately to the next item on its work schedule.

Approval of the report on the third regular session 1995

The Executive Board will also approve the report on the work of its third regular session 1995.

Working methods of the Executive Board

Practical improvements of the working methods of the Executive Board are considered on an ongoing basis at all sessions of the Board.

Under this item, the programme of work as well as the subjects to be considered at future sessions, as listed in the annex to the present note, will also be discussed.

UNDP SEGMENT

ITEM 2: INITIATIVES FOR CHANGE

In accordance with decision 95/22, the Executive Board will have before it the following document:

Initiatives for change: Follow-up to paragraph 4 of Executive Board decision 95/22: Report of the Administrator — DP/1996/2

As requested by the Executive Board at its annual session 1995, the report reviews lessons learned from the first efforts of UNDP in corporate planning; indicates desired refinements and steps for achieving them; and outlines key elements, notably a mission statement, structure, time-frame and operational objectives that could form the basis of the next corporate plan, which will be distributed to the Board at its annual session 1996.

ITEM 3: MATTERS RELATING TO THE PROGRAMMING CYCLES

In accordance with decision 95/23, the Executive Board will have before it the following document:

Implementation of successor programming arrangements: Report of the Administrator — DP/1996/3

In this document, the Administrator reports on the development of operational guidelines for the implementation of the successor programming arrangements adopted by the Executive Board in decision 95/23. The guidelines relate in particular to the implementation of country-level programme resources provided for under the target for resource assignments from the core (TRAC). Pursuant to paragraph 12 of decision 95/23, the paper also deals with the role of the Board in the programming processes and makes proposals for streamlining the work of the Board in its consideration of country cooperation frameworks during 1996 and 1997. The Board may wish to take note of the proposed guidelines and provide guidance on the scheduling of the work of the Board on this subject.

ITEM 4: COUNTRY PROGRAMMES AND RELATED MATTERS

The Executive Board may wish to take note of the following documents:

Assistance to Myanmar: Note by the Administrator — DP/1996/4

Extension of the fifth country programme for Fiji — DP/CP/FIJ/5/EXTENSION I
Note by the Administrator

Extension of the fifth country programme for Tonga — DP/CP/TON/5/EXTENSION I
Note by the Administrator

UNDP cooperation with Aruba: Note by the Administrator — DP/1996/5

UNDP cooperation with Trinidad and Tobago:
Note by the Administrator DP/1996/6

The Executive Board may wish to approve the following country cooperation framework:

First country cooperation framework for Bangladesh DP/CCF/BGD/1

ITEM 5: REPORT ON THE ACTIVITIES OF THE INTER-AGENCY PROCUREMENT SERVICES OFFICE

In accordance with decision 95/28, the Executive Board will have before it the following document:

Activities of the Inter-Agency Procurement Services Office: Report of the Administrator DP/1996/7

As requested by the Executive Board at its third regular session 1995, the report provides a comprehensive review of IAPSO activities in the context of its two main inter-agency mandates: (a) research and development activities and (b) the provision of procurement services. The Executive Board is requested to endorse the activities of IAPSO and confirm its decision on the biennial budget.

ITEM 6: UNITED NATIONS TECHNICAL COOPERATION ACTIVITIES

In accordance with decision 92/2, the Executive Board will have before it the following document:

Report of the Secretary-General on United Nations technical cooperation activities DP/1996/8

The report of the Secretary-General (DP/1996/8) responds to issues raised in Executive Board decision 94/27, provides highlights of the Department's current substantive work, and proposes elements for a decision that may be adopted by the Board.

ITEM 7: UNITED NATIONS DEVELOPMENT FUND FOR WOMEN

The Director of UNIFEM will report orally on the financial situation of UNIFEM, including expenditures and the estimate cash balance for 1995, as well as estimates on income and expenditures for 1996.

ITEM 8: AGENCY SUPPORT COSTS

The Executive Board will have before it the following document, originally submitted to the Board at its third regular session 1995. However, it is suggested that this item be considered during the second regular session 1996 in conjunction with the review of the implementation of the successor programming arrangements since the latter relate to the use of resources earmarked for technical support services provided by the specialized agencies.

Agency support costs: Report of the Administrator DP/1995/49

JOINT UNDP/UNFPA SEGMENT

ITEM 9: FOLLOW-UP TO AND PREPARATIONS FOR THE ECONOMIC AND SOCIAL COUNCIL

In accordance with the allocation of subjects (decision 95/37), the following documents are submitted to the Executive Board for information:

Follow-up to and preparations for the Economic and Social Council: Note by the Administrator	DP/1996/9
Follow-up to and preparations for the Economic and Social Council: Note by the Executive Director	DP/FPA/1996/6

The note by the Administrator provides a summary of actions already taken and those planned by UNDP to implement the main conclusions of the substantive session of the Economic and Social Council, especially with respect to priorities for UNDP assistance, follow-up to international conferences, scheduling of Executive Board meetings, monitoring and evaluation activities, budgetary issues and humanitarian activities.

The note by the Executive Director on this item provides preliminary information on how UNFPA plans to report on the issues and concerns raised in Economic and Social Council resolutions 1995/50, 1995/51 and 1995/56.

ITEM 10: UNDP/UNFPA: JOINT UNITED NATIONS PROGRAMME ON HIV/AIDS

As requested at its third regular session 1995, the Executive Board will have before it the following documents for information:

UNDP: Support for and collaboration with the United Nations Joint and Co-Sponsored Programme on HIV/AIDS: Report of the Administrator	DP/1996/10
UNFPA: Support for and collaboration with the United Nations Programme on HIV/AIDS: Report of the Executive Director	DP/FPA/1996/4

The report of the Administrator provides information on and examples of how UNDP, as one of the six United Nations system co-sponsors of the Joint and Co-sponsored United Nations Programme on HIV and AIDS (UNAIDS) has contributed to and supported the establishment of the new programme.

The report of the Executive Director reviews UNFPA support to the Joint United Nations Programme on HIV/AIDS and highlights the increasing number of activities supported by UNFPA in the area of HIV/AIDS prevention and control, particularly at the country level.

UNFPA SEGMENT

ITEM 11: UNFPA: STRATEGY FOR RESOURCE ALLOCATION

In accordance with paragraph 5 of decision 95/15, the Executive Board will have before it the following document:

UNFPA: Strategy for allocation of UNFPA resources DP/FPA/1996/1

The report reviews the evolution of the present UNFPA priority-country system, presents a new approach, with two options, for allocating resources to country programmes, and analyses the implications of the new approach. The report calls on the Executive Board to approve the new approach and to endorse option II as contained in document DP/FPA/1996/1.

ITEM 12: UNFPA: FUTURE ROLE OF UNFPA IN ASSESSING AND MEETING CONTRACEPTIVE REQUIREMENTS AND LOGISTICS MANAGEMENT NEEDS

In accordance with paragraph 3 of decision 95/21, the Executive Board will have before it the following document:

Future role of UNFPA in assessing and meeting contraceptive requirements and logistics management needs DP/FPA/1996/2

The report reviews the achievements to date of the Global Initiative on Contraceptive Requirements and Logistics Management Needs in Developing Countries in the 1990s - one of the Fund's primary mechanisms for assessing the unmet needs for contraceptives and the requirements for logistics management - and outlines the new directions proposed for the Global Initiative over the next four years. The report asks the Executive Board to endorse the future activities of the Global Initiative, as contained in document DP/FPA/1996/2. The report should be read in conjunction with the report on the Global Contraceptive Commodity Programme, as contained in document DP/FPA/1996/3.

ITEM 13: UNFPA: GLOBAL CONTRACEPTIVE COMMODITY PROGRAMME

In accordance with paragraph 6 of decision 95/36, the Executive Board will have before it the following document:

Global contraceptive commodity programme DP/FPA/1996/3

The report examines the proposed global contraceptive commodity programme and its mechanism, prerequisites (funding, staffing and operating procedures) and role in national capacity-building. The report asks the Executive Board to endorse the establishment of a global contraceptive commodity programme, to be managed by UNFPA. The report should be read in conjunction with the report on the future role of UNFPA in assessing and meeting the unmet needs for contraceptive and the requirements for logistics management, as contained in document DP/FPA/1996/2.

ITEM 14: UNFPA: MEMBERSHIP IN THE UNICEF/WHO JOINT COMMITTEE ON HEALTH POLICY

In accordance with paragraph 8 of decision 95/15, the Executive Board will have before it the following document:

Background note on possible membership of the UNDP/UNFPA Executive Board in the UNICEF/WHO Joint Committee on Health Policy — DP/FPA/1996/5

The report briefly reviews the history, terms of reference and structure of the UNICEF/WHO Joint Committee on Health Policy and identifies some of the advantages of the Executive Board becoming a member of a tripartite intergovernmental committee on health policy. The report recommends that the Executive Board initiate actions towards becoming a member of the Joint Committee.

ITEM 15: UNFPA: COUNTRY PROGRAMMES AND RELATED MATTERS

The Executive Board may wish to approve the following request:

Interim assistance for South Africa — DP/FPA/1996/10

The Executive Board may wish to approve the following requests for additional resources:

Request for additional resources for the UNFPA country programme for Mali — DP/FPA/1996/7

Request for additional resources for the UNFPA country programme for Uganda — DP/FPA/1996/8

Request for additional resources for the UNFPA country programme for Burkina Faso — DP/FPA/1996/9

ITEM 16: UNFPA: SOUTH-SOUTH COOPERATION

The Executive Board will have before it the following document:

South-South cooperation: UNFPA support to Partners in Population and Development — DP/FPA/1996/11

The report briefly reviews the establishment, institutional framework and work programme of Partners in Population in Population and Development, an intergovernmental organization established by 10 countries to promote South-South cooperation in the field of reproductive health.

ITEM 17: OTHER MATTERS

Annex I

TENTATIVE WORK PLAN - UNDP/UNFPA EXECUTIVE BOARD
FIRST REGULAR SESSION 1996, NEW YORK, 15-19 JANUARY 1996

DAY/DATE	TIME	ITEM	
MONDAY 15 JANUARY	11:00 A.M.	1	Organizational matters: Election of the Bureau; adoption of the agenda and agreement on the work plan; approval of the report on the third regular session 1995
		2	UNDP: Initiatives for change: Follow-up to paragraph 4 of Executive Board decision 95/22
	3:00 P.M.	3	UNDP: Matters relating to the programming cycles
TUESDAY 16 JANUARY	10:00 A.M.	4	UNDP: Country programmes and related matters
		5	UNDP: Report on activities of the Inter-Agency Procurement Services Office
	3:00 P.M.	6	United Nations technical cooperation activities
		7	United Nations Development Fund for Women
		8	UNDP: Agency support costs*
WEDNESDAY 17 JANUARY	10:00 A.M.	9	UNDP/UNFPA: Follow-up to and preparations for the Economic and Social Council Pending draft decisions
	3:00 P.M.	10	UNDP/UNFPA: Joint and Co-sponsored United Nations Programme on HIV/AIDS
THURSDAY 18 JANUARY	10:00 A.M.	11	UNFPA: Strategy for allocation of UNFPA resources
	3:00 P.M.	13	UNFPA: Global contraceptive commodity programme
FRIDAY 19 JANUARY	10:00 A.M.	12	UNFPA: Future role of UNFPA in assessing and meeting contraceptive requirements and logistics management needs
		14	UNFPA: Membership in the UNICEF/WHO Joint Committee on Health Policy
	3:00 P.M.	15	UNFPA: Country programmes and related matters Pending draft decisions
		16	UNFPA: South-South cooperation
		17	Other matters
		1	Organizational matters: Future sessions of the Board and Conclusion of session

* Consideration of this item may be postponed to the second regular session 1996.

Annex II

ALLOCATION OF SUBJECTS FOR FUTURE SESSIONS

The following subjects are scheduled for consideration at future sessions:

Second regular session (25-29 March 1996)

Item 1. Organizational matters

UNFPA segment

Item 2. UNFPA: Country programmes and related matters

Item 3. UNFPA: Financial, budgetary and administrative matters: Follow-up to Executive Board decision 95/35

UNFPA/UNDP segment

Item 4. UNFPA/UNDP: Harmonization of presentation of budget and accounts

UNDP segment

Item 5. UNDP: Country programmes and related matters

Item 6. UNDP: Financial, budgetary and administrative matters: Follow-up to Executive Board decision 95/28

Item 7. UNDP: Evaluation

Item 8. United Nations Volunteers

Item 9. United Nations Development Fund for Women: Follow-up to Executive Board decisions 95/18 and 95/32

Item 10. UNDP: Assistance to the Palestinian people

Item 11. UNOPS: Follow-up to Executive Board decision 95/31

Item 12. Other matters

Annual session (6-17 or 13-24 May 1996)

- Organizational matters

UNFPA segment

- Report of the Executive Director and programme-level activities

- Country programmes and related matters

UNFPA/UNDP segment

- Reports to the Economic and Social Council

- Harmonization of presentation of budget and accounts

UNDP segment

- Annual report of the Administrator and related matters

- Initiatives for change: Follow-up to decision 95/22

- Matters relating to the programming cycles:

  -- Implementation of the new programming arrangements: interim report

- *United Nations Development Fund for Women*

- United Nations Office for Project Services

Third regular session (9-13 September 1996)

- Organizational matters

UNFPA segment

- Financial, budgetary and administrative matters

- Country programmes and related matters

UNFPA/UNDP segment

- Harmonization of presentation of budgets and accounts

- Reports on field visits

UNDP segment

- Matters relating to programming cycles: Follow-up to Executive Board decisions 95/23 and 95/26

- Country programmes and related matters

- Agency support costs

- Financial, budgetary and administrative matters

- United Nations Development Fund for Women

- Report on the activities of the Inter-Agency Procurement Services Office

---